MANGALORE UNIVERSITY

Open elective courses offered at the Second Semester PG programme for the Academic year 2019-20

Instructions to the Chairpersons and the Principals

1. Chairpersons and Principals are requested to educate the students about **UGC PG SWAYAM MOOCs** courses which can be opted in lieu of Open Elective courses.

2. Students are free to make choices of courses offered to any II Semester P.G. Programme other than their current programme.

3. The application form, instructions, syllabi of the open elective courses and codes of the courses and the institutions are available in the University web site. These could be downloaded from **http://www.mangaloreuniversity.ac.in/OE**

4. Students have to be advised to read the instructions carefully before filling up the applications and submit it to the Principal/ College/Chairperson of the department.

5. Chairpersons/ Principals have to submit the student data for open elective course **ONLINE** through the University website on or before **21.11.2019.**

6. Chairpersons/Principals are requested to verify the details submitted by the students before submitting online.

7. Please note that the **Submission of student data in hard copy or Excel sheet is not accepted**.

8. Instruct students to go through the syllabus before making the choices of the courses.

9. Students may be advised to choose the courses of their interest as the open electives. The distance to the college/institution where such subjects are available may be taken into consideration while making the choices.

10. **Students are advised to give all 10 choices compulsorily**.

11. 75% of attendance is compulsory.

12. Open Elective classes are to be engaged on Saturdays only.

13. Submit the open elective form online **on or before last date** for the smooth processing of allotment process. Use the user id and password created earlier (in previous semester). New Departments can go through the **Help file** available in the website to create user id and password.

14. If you need any information contact **openelective.mu@gmail.com**.

~~~~~~~