


**Minutes of the Joint meeting of the Steering Committee with the 7 Criterion  
Committee Chairmen/Convenors held on 18/2/2020 at 3.30 pm.**

The Director welcomed the members and took up the question of NAAC SSR uploading schedule. The pending details in the various criteria were presented by the members. The following decisions were taken:

1. It was decided to give a finalised list of documents to be received from the various Officers.
2. It was decided to work on all Sundays and holidays till the uploading is completed.
3. The Criteria Convenors were requested to upload the documents relating to various metrics on a priority basis and finish the same by 4<sup>th</sup> March 2020. Thereafter, it is to be followed up by proofreading, verification of links, etc.
4. It was decided that only documents submitted to date (18.2.2020) by the various departments would be considered and that entries in the Evaluative Reports of the department would be finalized based on whatever documents have been submitted by the departments to various criteria.
5. The Director should brief the Hon'ble Vice Chancellor and the Registrar about the problems in uploading and the data defects/gaps.

The meeting ended with thanks by the Director.

  
Director 18/2/2020