



ಮೆಟ್ರಿಕ್ ನಂತರ ವಿದ್ಯಾರ್ಥಿವೇತನ ಅರ್ಜಿಗಾಗಿ ಅಗತ್ಯ ಮಾಹಿತಿ
 ವಿದ್ಯಾರ್ಥಿಗಳ ಎಸ್.ಎ.ಟಿ.ಎಸ್ ಗುರುತಿನ ಸಂಖ್ಯೆ /
 College Registration Number
 ವಿದ್ಯಾರ್ಥಿ ಮತ್ತು ಫೋಟೋ ಅಧಾರ್ ಸಂಖ್ಯೆ
 ಪೊಸ್ಟಲ್
 ಕಾತಿ ಮತ್ತು ಆರಾಧ್ಯ ಪ್ರಮಾಣ ಪತ್ರಗಳು
 e-Attestation Numbers
 Disability Card Number issued by GOI in
 case of Physically Challenged

[Click here for e-Attestation Portal
\(Students\)](#)

[Click here for e-Attestation Portal
\(e-Attestation Officers\)](#)

ಇಲಾಖೆಗಳು
6

ಅರ್ಜಿಗಳು
0

ಅನುಮೋದಿಸಲಾಗಿದೆ
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0

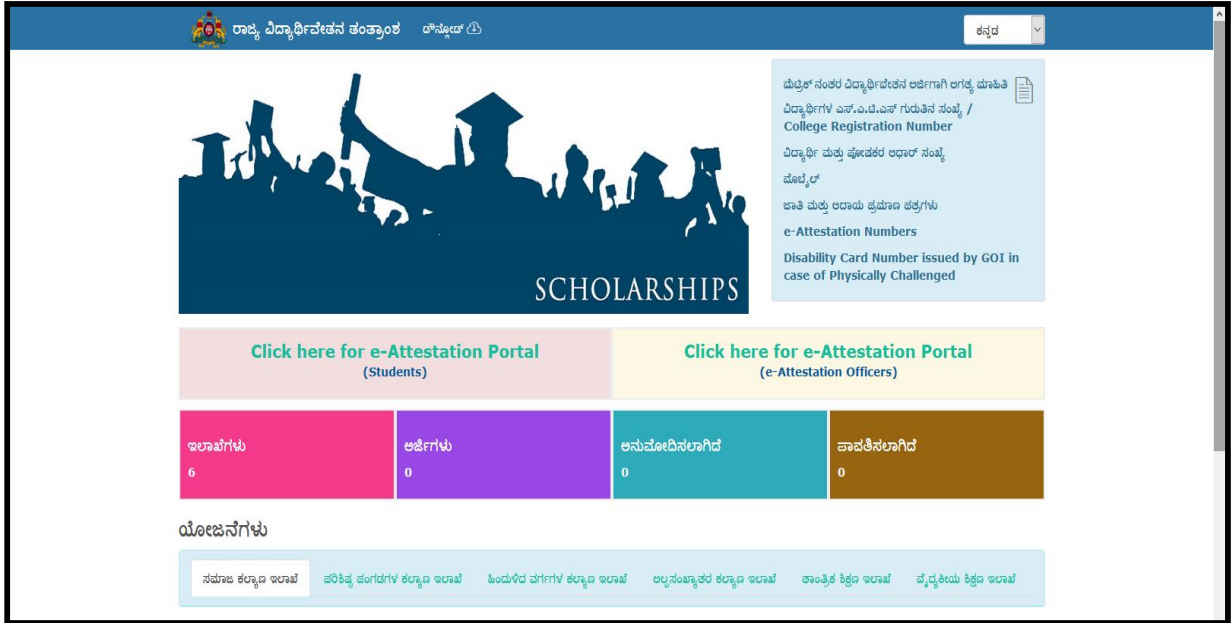
ಯೋಜನೆಗಳು

- ನಮಾಣ ಕಲ್ಯಾಣ ಇಲಾಖೆ
- ಕೆರಿಕೆವೈ ಕಂಪಡೆಗಳ ಕಲ್ಯಾಣ ಇಲಾಖೆ
- ಹಿಂದುಳಿದ ವರ್ಗಗಳ ಕಲ್ಯಾಣ ಇಲಾಖೆ
- ಅಲ್ಪಸಂಖ್ಯಾತರ ಕಲ್ಯಾಣ ಇಲಾಖೆ
- ಶಾಂತಿಕೆ ಶಿಕ್ಷಣ ಇಲಾಖೆ
- ವೈದ್ಯಕೀಯ ಶಿಕ್ಷಣ ಇಲಾಖೆ

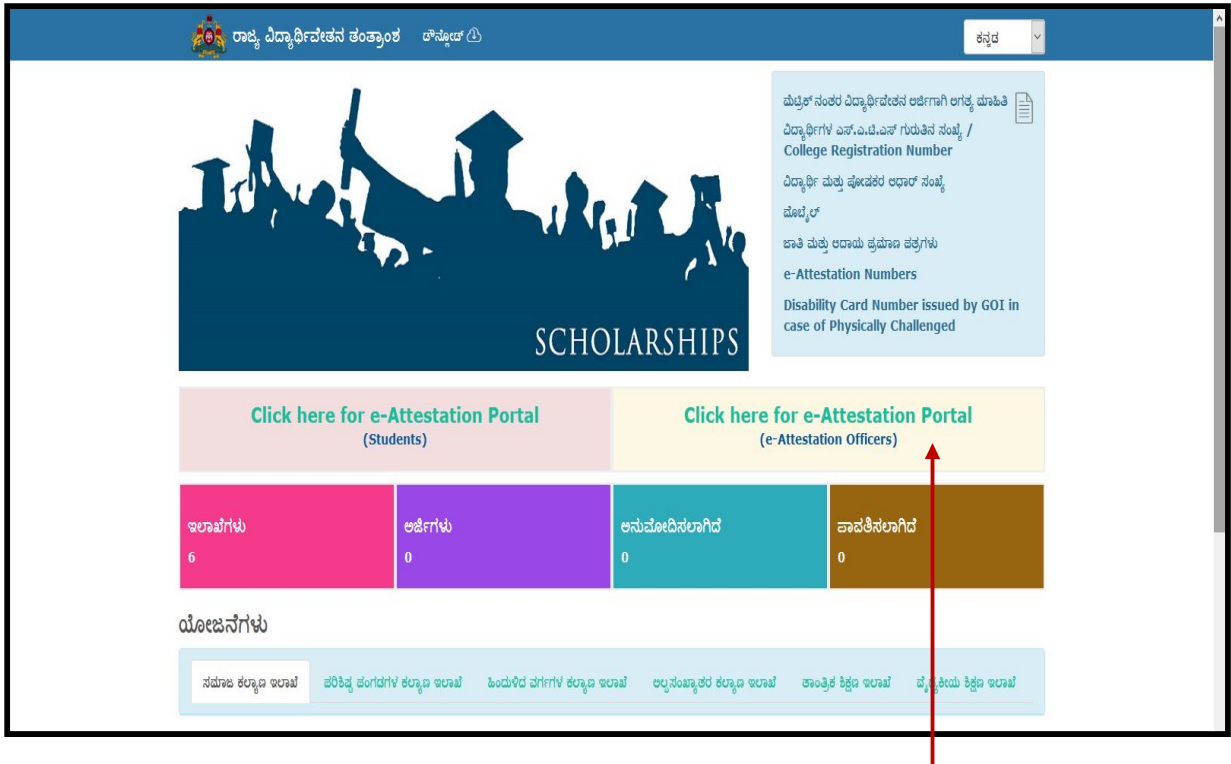
User Manual for e-Attestation Officer to e-attest the Documents uploaded by students for e-Attestation

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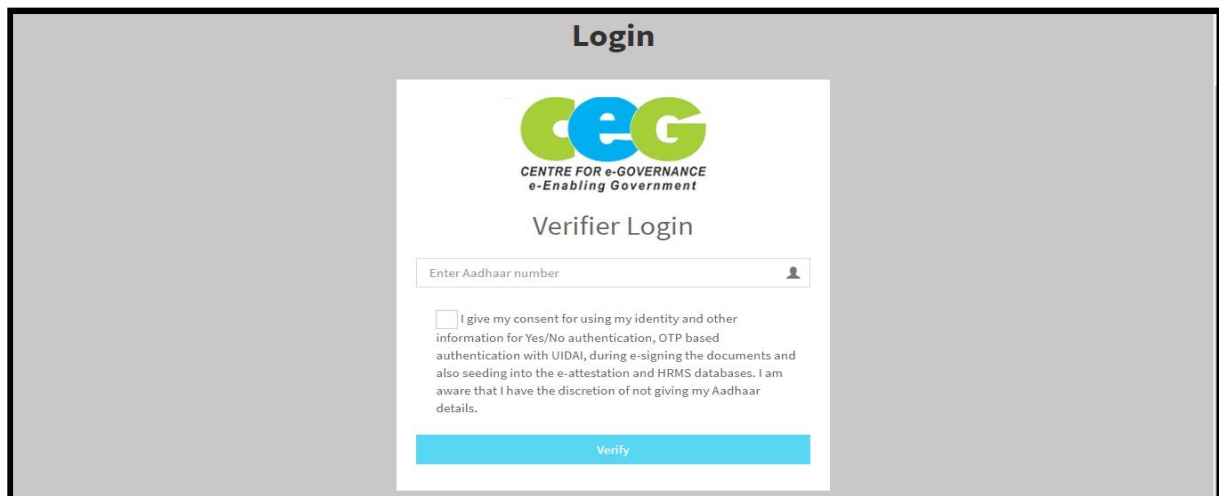


In order to access the e-Attestation application from an internet browser, open your internet browser and type [\[http://ssp.postmatric.karnataka.gov.in\]](http://ssp.postmatric.karnataka.gov.in) in the address bar and press enter. Web Page as shown in the above screenshot will open.



e-Attestation Officer should click on "**Click here for e-Attestation Portal (e-Attestation Officers)**" link in order to access the e-Attestation application.


1. E-ATTESTATION OFFICER LOGIN



Login

CEG
CENTRE FOR e-GOVERNANCE
e-Enabling Government

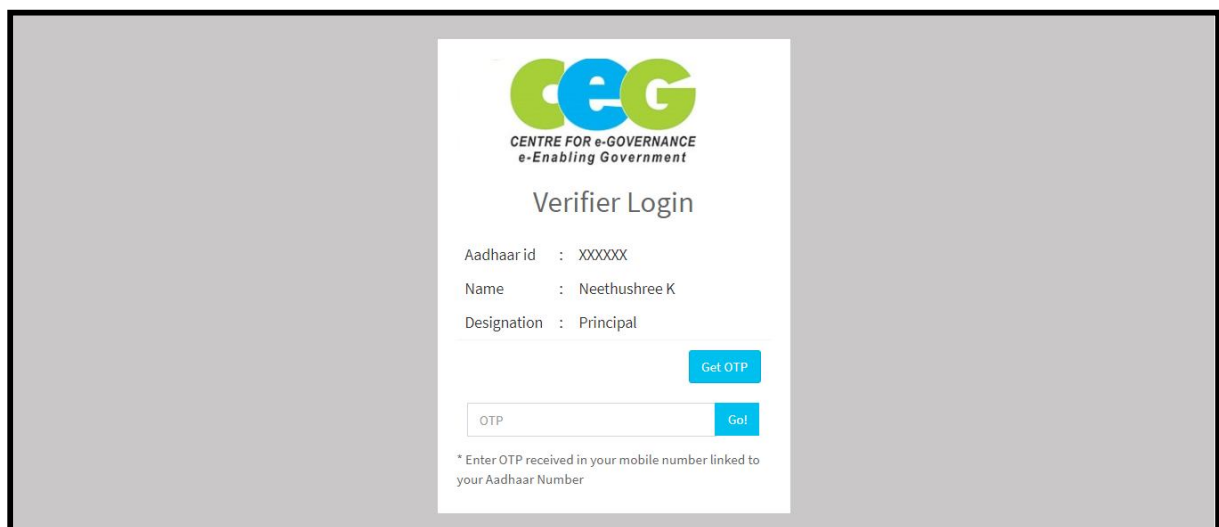
Verifier Login

Enter Aadhaar number 

I give my consent for using my identity and other information for Yes/No authentication, OTP based authentication with UIDAI, during e-signing the documents and also seeding into the e-attestation and HRMS databases. I am aware that I have the discretion of not giving my Aadhaar details.

Verify

- e-Attestation Officer should enter his/her **Aadhaar Number** in the input field provided, should click on the **Aadhaar Consent checkbox** and should then click on **Verify** button in order to login to his/her account.




CEG
CENTRE FOR e-GOVERNANCE
e-Enabling Government

Verifier Login

Aadhaar id : XXXXXX
Name : Neethushree K
Designation : Principal

Get OTP

OTP 

* Enter OTP received in your mobile number linked to your Aadhaar Number

- e-Attestation Officer should ensure that his/her **Name as in Aadhaar & Designation** displayed in the login page are correct & should then click on **Get OTP** button in order to generate the OTP.
- e-Attestation Officer should then enter the OTP received & click on **Go** button.
- Upon successful Aadhaar Validation, e-Attestation Officer will be redirected to Document Inbox page.

NOTE: OTP will be sent to the Aadhaar linked Mobile Number of the e-Attestation Officer.

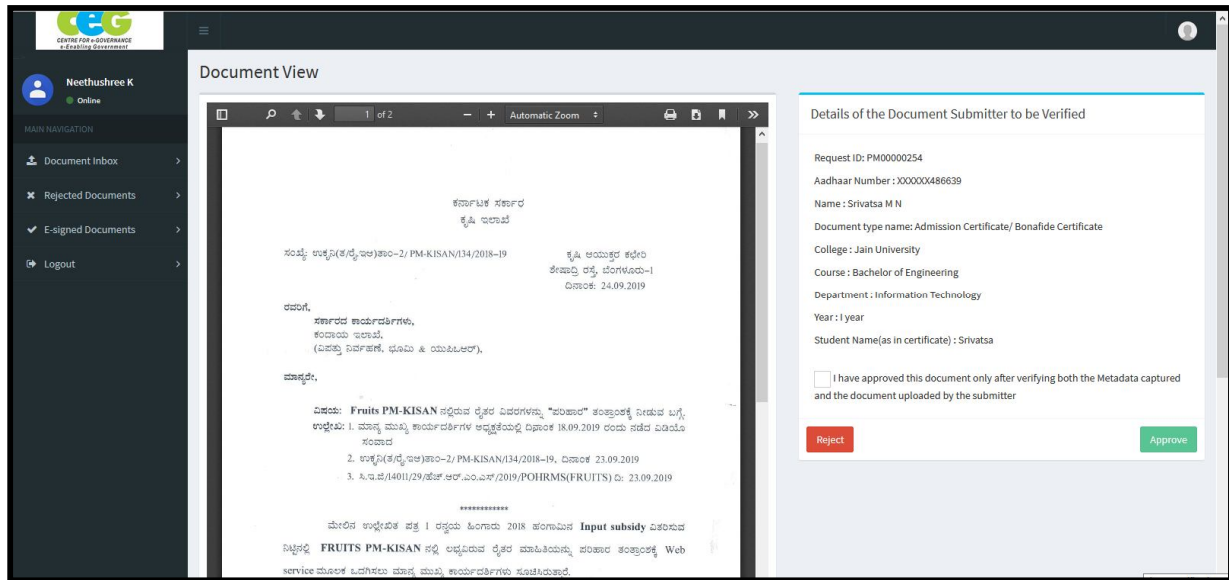
2. DOCUMENT INBOX

Request No.	Document No.	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000254		Admission Certificate/ Bonafide Certificate	XXXXXX486639	Srivatsa M N	2019-10-14 13:51:38
PM00000268		Attendance Certificate (not applicable for minority students)	XXXXXX089520	Shreevyas H M	2019-10-15 15:57:05
PM00000269		Bonafide Certificate	XXXXXX426281	Nakulan N	2019-10-16 14:52:44

- Once the e-Attestation Officer logs in to his/her account, list of documents that are pending to be attested gets displayed with the following details:
 - Request No.
 - Document Type
 - Aadhaar Number of the Document Submitter
 - Name of the Document Submitter
 - Document Submission Date
- e-Attestation Officer should click on the **Request No.** link in order to view the document submitted by the Student.

2.1 VERIFICATION OF UPLOADED DOCUMENT

- Once the e-Attestation Officer clicks on **Request No.** link, **Document View** screen will be displayed.



- In the Document View screen, e-Attestation Officer can view both the Student Details that is to be verified(Meta Data/Index Data) as well as the document uploaded by the Student for e-Attestation.
- E-Attestation Officer can either **Approve or Reject** the document uploaded by the student by comparing the index data, uploaded document and the original document submitted by the student in person.

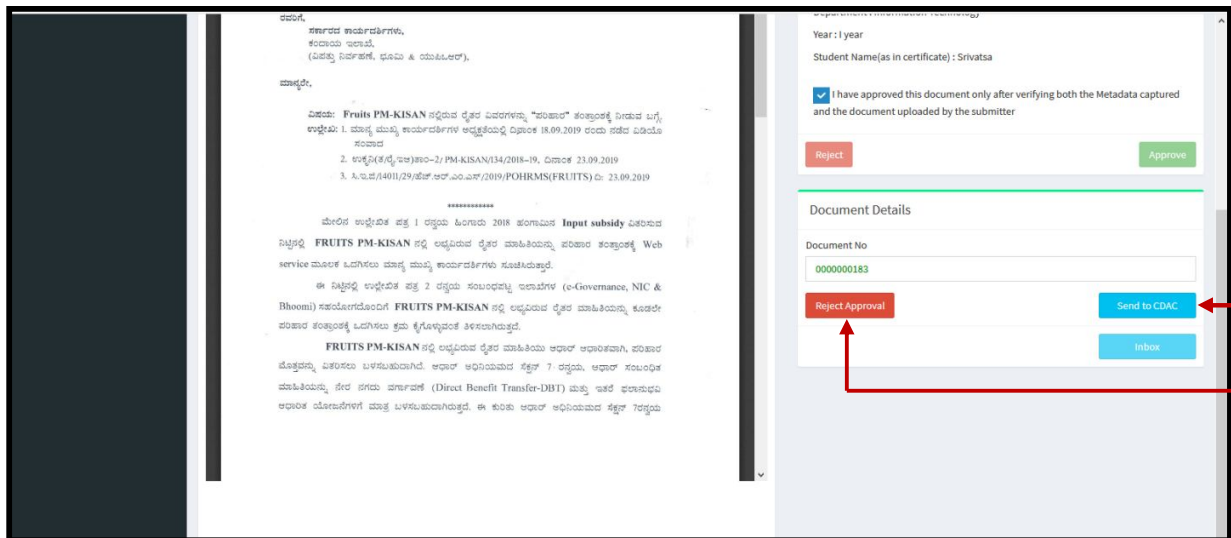
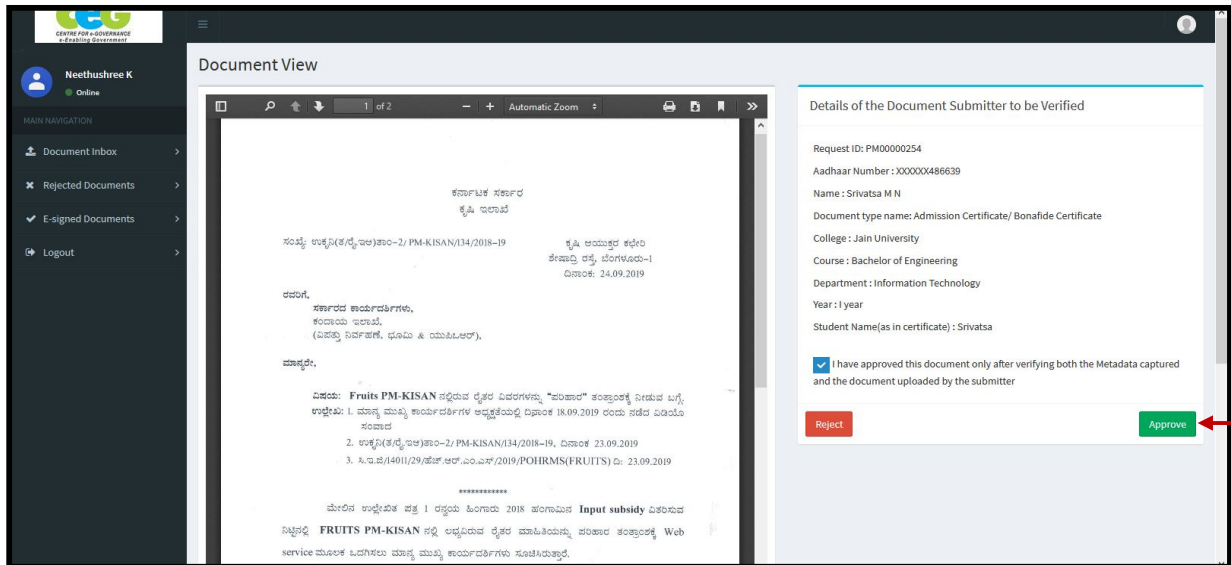
NOTE: Student should visit e-Attestation Officer along with relevant original documents in order to get his/her documents attested.

2.1.1 DOCUMENT APPROVAL PROCESS

e-Attestation Officer can approve the uploaded document and forward it for e-Sign by following the steps as specified below:

Step 1 : He/She should verify the document that the student has uploaded, by comparing it with the index data displayed and the original document submitted by the student at the time of verification.

Step 2: If the data available in the uploaded document matches with the index data and original document, then he/she should check the **Approval declaration checkbox** and click on **“Approve”** button.



Step 3: Once, the e-Attestation Officer clicks on **“Approve”** button, **Document Number** will be auto-generated for the uploaded document.

Step 4: e-Attestation Officer can also disapprove any uploaded document even after document approval but before e-Sign by clicking on **“Reject Approval”** button.

Step 5: e-Attestation Officer should click on **“Send to CDAC”** button in order to e-Sign the uploaded document.

Ministry of Electronics and Information Technology
Government of India

Digital India
Power To Empower

सी डेक
CDAC
Centre for Development of Advanced Computing

You are currently using C-DAC eSign Service and have been redirected from

Hastakshar
हस्ताक्षर
C-DAC's eSign Service

Aadhaar Based e-Authentication

[Get Virtual ID](#)

[View Document Information](#)

[Not Received OTP? Resend OTP](#)

Step 5: e-Attestation Officer will be redirected to C-DAC e-Sign service page, where he/she should enter his/her **Aadhaar Number** and click on **"Get OTP"** button for authentication and to e-Sign the document uploaded by the student for e-Attestation.

Step 6: e-Attestation Officer should enter the **OTP** that has been sent to his/her Aadhaar linked mobile number in the input field provided and should then click on **"Submit"** button.

Ministry of Electronics and Information Technology
Government of India

Digital India
Power To Empower

सी डेक
CDAC
Centre for Development of Advanced Computing

You are currently using C-DAC eSign Service and have been redirected from

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C-DAC's eSign Service

Aadhaar Based e-Authentication

[Get Virtual ID](#)

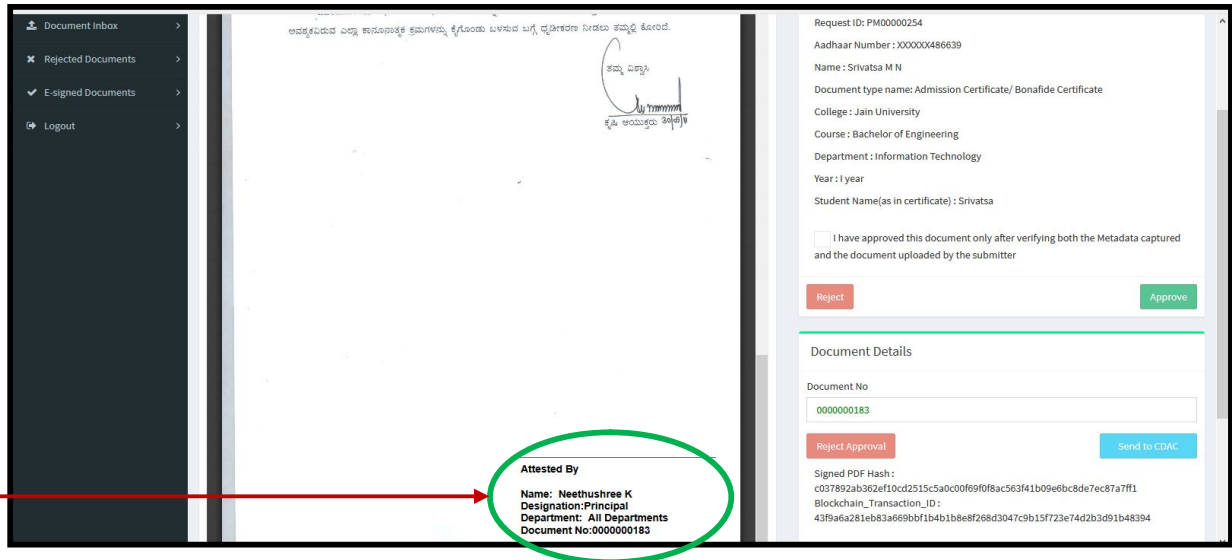
[View Document Information](#)

I have read and provide my [consent](#)

[Not Received OTP? Resend OTP](#)

Step 7: Once the e-Attestation officer enters his/her Aadhaar Number, OTP and clicks on **"Submit"** button, the process of document e-Sign/e-Attestation will be completed

and he/she will be redirected to “Document View” screen, where the **attestation details** will be displayed at the end of the document as shown in the below screenshot.

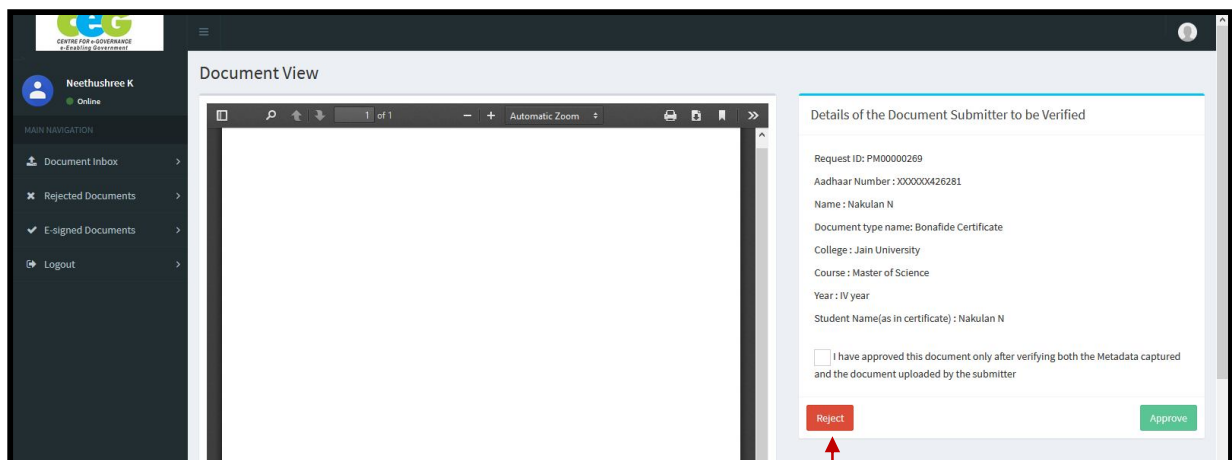


2.1.2 Document Rejection Process

e-Attestation Officer can reject an uploaded document by following the steps as specified below:

Step 1 : He/She should verify the document that the student has uploaded, by comparing it with the index data displayed and the original document submitted by the student at the time of verification.

Step 2: If the data available in the uploaded document does not match with the index data and original document, then he/she should click on “**Reject**” button.



Step 3: He/She should select appropriate reason for document rejection from the **"Reject Reason"** drop-down list and should then click on **"Submit"** document.

This screenshot shows the document rejection interface. On the left is a dark sidebar with a 'Logout' button. The main content area displays document details: College: Jain University, Course: Master of Science, Year: IV year, and Student Name(as in certificate): Nakulan N. Below this is a checkbox for approval verification and two buttons: 'Reject' (red) and 'Approve' (green). The 'Rejection Details' section features a 'Reject Reason' dropdown menu that is currently open, showing a list of reasons including 'Data not matching with document's details', 'Applicant doesn't belong to Institute', 'Any other reason', 'Uploaded document id not relevant', 'Document is not clear', 'Document is not matching with Original', 'Document is not within the validity period', 'Document is tampered', 'Document is fake', 'Incomplete information is given', and 'Fake information is given'. A green arrow points from the 'Reject Reason' dropdown to the 'Submit' button in the second screenshot.

This screenshot shows the document rejection interface after a reason has been selected. The 'Reject Reason' dropdown menu is now closed and displays the selected reason: 'Document is not matching with Original'. Below the dropdown are 'Cancel' and 'Submit' buttons. A red arrow points from the 'Submit' button to the right, and a green arrow from the first screenshot points to this 'Submit' button.

3. REJECTED DOCUMENTS

The screenshot shows the 'Rejected Documents' page. The left sidebar has 'Rejected Documents' highlighted with a green circle and a red arrow pointing to the main content area. The main content area displays a table with one entry.

Request No	Document No	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000261		Admission Certificate/ Bonafide Certificate	XXXXXX181845	BHAWA M K	2019-10-14 15:45:53

e-Attestation Officer should click on the “**Rejected Documents**” menu in order to view the list of uploaded documents that have been rejected by him/her.

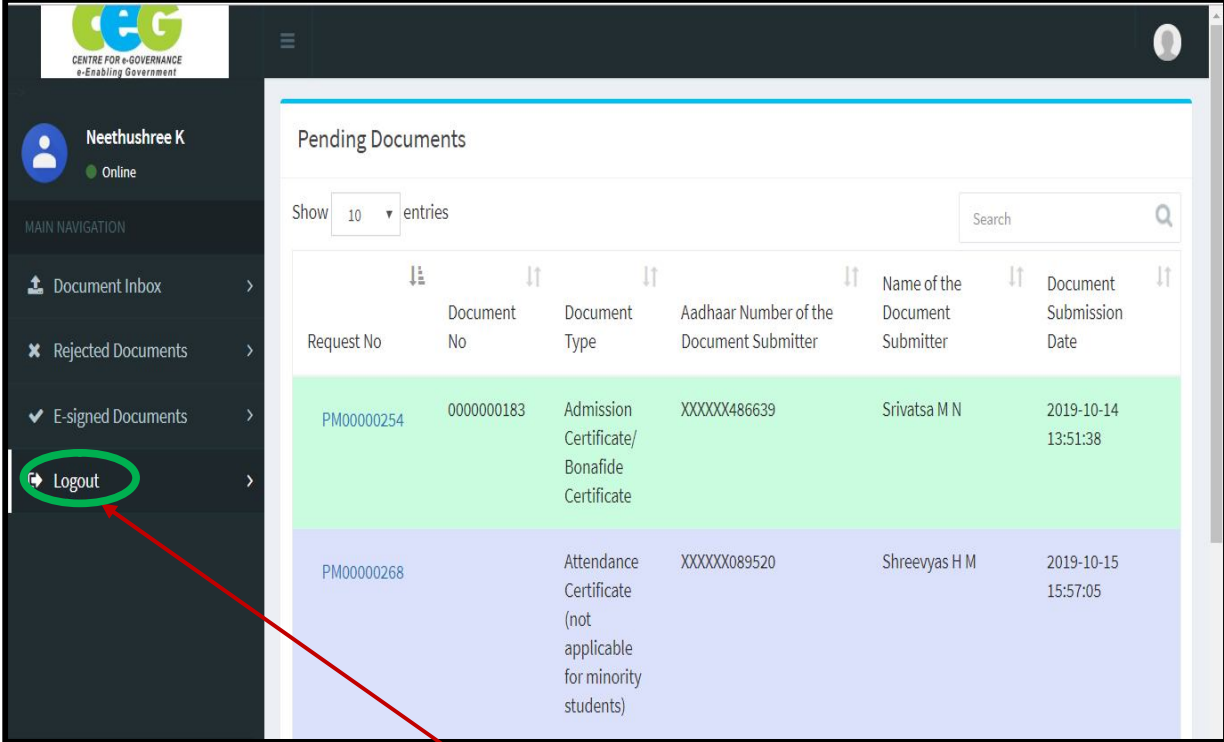
4. E-SIGNED DOCUMENTS

The screenshot shows the 'E-signed Documents' page. The left sidebar has 'E-signed Documents' highlighted with a green circle and a red arrow pointing to the main content area. The main content area displays a table with two entries.

Request No	Document No	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000254	000000183	Admission Certificate/ Bonafide Certificate	XXXXXX486639	Srivatsa M N	2019-10-14 13:51:38
PM00000259	000000188	Admission Certificate/ Bonafide Certificate	XXXXXX181845	BHAWA M K	2019-10-14 15:29:32

e-Attestation Officer should click on the “**E-signed Documents**” menu in order to view the list of documents that have been approved & e-Attested by him/her.

5. PROFILE LOGOUT



The screenshot displays the user interface of the Centre for e-Governance (CEG) portal. The user is logged in as Neethushree K, who is online. The main navigation menu on the left includes options for Document Inbox, Rejected Documents, E-signed Documents, and Logout. The Logout option is highlighted with a red circle and a red arrow pointing to it. The main content area shows a table of Pending Documents.

Request No	Document No	Document Type	Aadhaar Number of the Document Submitter	Name of the Document Submitter	Document Submission Date
PM00000254	0000000183	Admission Certificate/ Bonafide Certificate	XXXXXX486639	Srivatsa M N	2019-10-14 13:51:38
PM00000268		Attendance Certificate (not applicable for minority students)	XXXXXX089520	Shreevyas H M	2019-10-15 15:57:05

e-Attestation Officer should click on “Logout” link in order to log out from his/her account.