

**STATUTE GOVERNING THE CADRE AND RECRUITMENT RULES FOR
THE POST OF STENOGRAPHERS IN MANGALORE UNIVERSITY**

(Framed under Sec. 40 (o) of the KSU Act 2000)

1. TITLE AND COMMENCEMENT:

- i) This Statute shall be called "The Statute governing the Cadre and Recruitment Rules for the posts of Stenographers in Mangalore University".
- ii) This Statute shall come into force from the date of assent of the Chancellor.

2 The minimum qualification and Method of Recruitment for the posts of Stenographers shall be as follows:

Sl. No.	Category	Pay Scale (Rs.)	Minimum qualification for Direct Recruitment	Period of probation	Method of Recruitment
1	Stenographers	Rs.8000-200-8600-225-9500-250-10500-300-12300-350-14400-400-14800 Plus Special Pay admissible as per Rules	(a) A pass in S.S.L.C. or an equivalent examination, and (b) A pass in Senior Typewriting and Senior Shorthand Examination in Kannada conducted by the Karnataka State Secondary Education and Examination Board or a Diploma in Secretarial Practice with Kannada Shorthand and Typewriting as Optional (elective) subjects granted by the Department of Technical Education in Karnataka or possesses an equivalent qualification (c) A pass in Senior Typewriting and Senior Shorthand Examination in English conducted by the Karnataka State Secondary Education and Examination Board or a Diploma in Secretarial Practice with English Shorthand and Typewriting as Optional (elective) subjects granted by the Department of Technical Education in Karnataka or possesses an equivalent qualification (d) A pass in Certificate Course in Computer of atleast six months duration from the institutions recognised by the Government.	Two years	50% by direct recruitment. 50% by promotion from among the cadre of Typist-cum-Clerks who have put in at least five years continuous service as Typist-cum-Clerks, provided the Typist-cum-Clerks have passed the Senior Grade Shorthand Examination in Kannada/ English conducted by the Karnataka State Secondary Education and Examination Board or a Diploma in Secretarial Practice with Kannada or English Shorthand as Optional (elective) subjects granted by the Department of Technical Education in Karnataka or equivalent qualification

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Sd/-
REGISTRAR